

St. Francis Communications Committee Actions & Activities

<i>Date Started</i>	<i>Action/Activity Description:</i>	<i>Status/In work by:</i>
	Communications Committee members & Areas of Responsibilities	<ul style="list-style-type: none"> • Co Chair/Minutes: Bill Bowen • Co Chair/Parish Calendar: Dave Adams • Posters, Information List: Ray Fontaine • Webminister: Jeanne Brzycki • Newspaper Liaison: Anna Donovan • Publications: Martha.Lofland • PC Recruitment: Debbie Fish
4/13/09	Communications commission mtg held at KofC from 7:30pm-8:30pm	<ul style="list-style-type: none"> • present: Bill, Deb, Dave • absent: Martha, Ray, Anna, Jeanne
	May parish bulletin calendar proof read / finalized for printing	<ul style="list-style-type: none"> •
	“Sandwich” board damaged by high winds. Being repaired. Construct another using wood.	<ul style="list-style-type: none"> • Dave • Bill
	<p>Pastoral Council recruiting process. Each commission has been assigned a weekend to address parishioners at each mass for 1-2 minutes to detail their commission, its role in the parish, responsibilities and goals.</p> <p>We will have a bulletin invitation to ‘Lend a Hand’.</p> <p>A ‘RSVP’ to the invitation will be used for parishioners to accept the invitation to lend a hand instead of a ballot to nominate people. Each commission will contact RSVPs.</p>	<ul style="list-style-type: none"> • Apr 18 & 19- Communications, Family Life • Apr 25 & 26- Vocations, Hospitality • May 2 & 3- Faith Development, , Spiritual Life and Bulletin flyer invitation • May 9/10- RSVP distributed to all adults attending masses.
	<p>Parish photo album. Dave Wade of Life Touch</p> <p>Dave will work on directory pages of church and parish since he has access to parish photos he has taken.</p> <p>We need to get people to man the reception table for the photo sessions.</p> <p>Each person/family sitting for photos will fill out their mailing labels.</p>	<ul style="list-style-type: none"> • ALL-need to volunteer for reception times. • Bill, Ray, Deb • Bill-procure self-adhesive mailing labels
	Next Communications Committee mtg will be 7:30pm May 7 at KofC hall.	<ul style="list-style-type: none"> •