

PASTORAL COUNCIL COMMUNICATIONS COMMISSION MINUTES
Monthly Meetings: September 2010 through March 2011

The Communications Commission held their organizational meeting in September 2011.

Pastoral Council Co-Chairs are David Adams and Raymond Fontaine
Commission Members are Jeanne Brzycki, Martha Lofland, Bill Bowen, Courtney Crosby, Debbie Fish and Anna Donovan

Members who accepted responsibilities for the coming year are as follows:

Monthly Activity Calendar - Courtney Crosby

Posters and Pastoral Council Informational List - Ray Fontaine

Webminister - Jeanne Brzycki

Welcome Packets - Martha Lofland

Each month the information to be included in the calendar is reviewed and then Courtney finalizes the copy and sends it to Jeanne who sends it on to the publisher. Also, each month Ray makes note of any posters that need to be done and Martha is always in touch with the rectory to check if more Welcome Packets are needed.

The need to update the parish brochure for the Welcome Packets was reviewed and changes were discussed. Bill Bowen took the responsibility to make all the necessary changes and have copies made.

It was decided to make enough copies for the Welcome Packets and also distribute them to the parish community via the weekly bulletin. Both the brochure and packet were well received by the Pastoral Council.

Our Commission is responsible for the bulletin boards and display easel boards. Therefore we were asked to write up policies for them and submit them for Pastoral Council approval. Also a policy regarding the use of tables and chairs in the Gathering Space needed to be done. After these policies are completed and approved by the Council they will be distributed to the parish community via the weekly bulletin and also placed on our website.

Because the nomination and election process to the Pastoral Council has been eliminated and a new volunteer program has been established, the need to review the whole process will be necessary because the Communications Commission is responsible for notifying the parish community of the time lines, etc., which will begin in September instead of the spring.